



Updated: January 28, 2022

Bylaw 8: Glendon Community Service **Bursary**

L'Association Étudiante du Collège Glendon
Glendon College Student Union

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LOCAL 93 - CANADIAN FEDERATION OF STUDENTS

2275 BAYVIEW AVE, NORTH YORK, ON M4N 3M6 | AECGCSU.COM | 416.736.2100 EX. 88230

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1. Eligibility

- I. Only members of Glendon College may be eligible for consideration.
- II. No sitting member of the Council may be eligible for any Glendon Community Service Bursary consideration and distributed by the GCSU.
- III. Students applying for consideration must demonstrate initiative within and/or outside the Glendon community.
- IV. Students applying for consideration have contributed to Glendon College life through community involvement and/or volunteer effort.
- V. No student who has received a Glendon Community Service Bursary award may apply for another Glendon Community Service Bursary award for the rest of their natural life.
- VI. Candidates will be provided with a list of nice-to-have qualities in their application package, and those who exemplify those particular traits will be given priority. The creation of this list of nice-to-haves will be the annual responsibility of the sitting Vice-President Academics.

2. Application Process

- I. Packages must be submitted to the GCSU office in a sealed and signed envelope within the prescribed time frame.
- II. Financial or academic verification if needed shall be conducted in conjunction with the Office of Student Affairs.

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- III. The Glendon Community Service Bursary nomination package shall consist of:
- i. Letter of intent produced by the nominator applying for the award that explains why they believe an individual or themselves are eligible and are qualified for recognition (300 words minimum, 500 words maximum).
 1. Unless it is physically impossible to submit envelopes due to the GCSU's office being inaccessible. In which case, the two Vice Presidents Academic Affairs/Senators will develop another method of submission and make it publicly available
 - ii. Students have the option of providing supporting documents (by others of their own) to strengthen their case of community/multilingual/extra-curricular involvement (no more than 3 documents being permitted per applicant).
 - iii. Application Sheet, available at the GCSU office, which shall require the student's name, student number, year of study, and any other information deemed pertinent by the Vice Presidents Academic Affairs.

3. Timeline

- I. The timeline shall be set at the discretion of the Vice Presidents Academic Affairs and the President in consultation with the GCSU Council.
- II. The Council shall attempt to maintain the prescribed time frame throughout the winter semester:

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- i. Applications are to be distributed on the first Monday of February with the final deadline being the last day of February. The recipients of the awards will be contacted by the sitting Vice-President Academics to congratulate them and send them their prize money. If their formal consent is given, their names will be publicized on the website and social media platforms of the GCSU.

4. Financing

- I. The GCSU shall strive to set aside no less than \$2,000 per annum for Glendon Community Service Bursary bursaries and awards.
- II. The amount allocated shall be determined by the Vice Presidents Academics, President, and Chief Financial Officer.
- III. The minimum value per bursary/award shall be determined by the Vice Presidents Academic Affairs in consultation with the President and Chief Financial Officer.
- IV. All Glendon Community Service Bursary awards distributed will be of equal monetary value.

5. Awards Selection Committee

- I. The Awards Selection Committee shall meet once per academic year during the winter term (and shall make recommendations to the Council by the beginning of April).

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- II. The Awards Selection Committee shall comprise of the following members:
 - i. President (member)
 - ii. Vice Presidents Academics Affairs (member)
 - iii. Vice President Operations (non-voting member)
- III. Should one member of the Awards Committee be unable to attend or participate in meetings, they may designate a proxy to attend on their behalf who is a member of either Student Caucus or the GCSU and who has not applied for a Glendon Community Service Bursary award.
- IV. If there is only one sitting Vice-President Academic on the GCSU during the academic term, the Vice-President Operations automatically becomes a voting member of the committee.

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