



Updated: April 1st, 2022

## **Bylaw 7: Vacancies and Appointment**

L'Association Étudiante du Collège Glendon  
Glendon College Student Union

*L'association Étudiante Collège Glendon | Glendon College Student Union*

LOCAL 93 - CANADIAN FEDERATION OF STUDENTS

2275 BAYVIEW AVE, NORTH YORK, ON M4N 3M6 | AECGCSU.COM | 416.736.2100 EX. 88230

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## **Definitions:**

### **Vacancy:**

Shall be defined as an unoccupied position on the Council by virtue of the resignation, impeachment, incapacitation, or a position left unfilled after an election of a voting member of the Council or the application from the above of an Officer of the Union.

### **1. Time Frame**

- I. A vacancy of the Council shall be filled by the Hiring Committee within 20 business days of the President and the Speaker of the Council having received notice.
- II. Should there be a vacancy before the exam period, the vacancy shall be filled at the start of the following semester within 20 business days.

### **2. Advertising the Vacancy**

- I. The Council shall inform the public of a vacancy no more than five (5) business days after its occurrence.
- II. Immediately upon notification, the Council shall advertise the vacancy within the 20 business days requirement for appointment and accept the submission of applications for a period between 5-7 days. The criteria of these applications shall be determined by the Executive in consultation with the Constitution.

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### **3. Hiring Committee**

- I. The Hiring Committee shall be composed of the President, the Vice President of Bilingual Affairs, and one member of the Executive, ensuring that at least one member of the Committee is fully functional in both French and English, to be decided at the discretion of the Executive Committee.
- II. The Hiring Committee shall be struck no later than May 15th.
- III. The purpose of the Hiring Committee shall be to hire all Officers of the Union, with the exception of Orientation Chairpersons, and to fill any vacancies left in the Council throughout the year.

### **4. Application Process**

- I. The President in consultation with the Hiring Committee shall conduct the appointment application process on behalf of the Council.
- II. Applications to fill a vacancy must be received by the Hiring Committee at: [comitedembauche.gcsu.aecg@gmail.com](mailto:comitedembauche.gcsu.aecg@gmail.com)
- III. The Hiring Committee shall grant, schedule, and conduct the interviews of potential candidates on behalf of the Council.
- IV. The Hiring Committee shall report to the Executive with the information collected on the candidates via applications and interviews.
- V. Council Members who are not members of the Hiring Committee may not be excluded from attending this interview process.

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## **5. Approval of Appointment**

- I. The Executive Council shall decide by a majority of two-thirds, one individual to bring forward as a candidate for ratification by the General Council.
- II. An individual seeking to fill a vacancy must receive two-thirds of support from the General Council in order to be appointed as a member of the Council.
- III. Individuals that are approved by the General Council to fill a vacancy that should otherwise be elected shall be appointed in an interim capacity.
- IV. The term of the individual seeking an appointment to fill an elected vacancy shall begin immediately upon their confirmation by the Council until the end of the position's natural term or the next immediate election or by-election to fill that vacancy.
- V. The term of the individual seeking an appointment to fill a non-elected vacancy shall begin immediately upon their confirmation by the Council until the end of the academic year.
- VI. Once confirmed, the appointed individual shall be transitioned by the President and the Vice-President Operations, who shall call on other members of the Council to assist in the transition as deemed necessary.

## **6. Hiring Eligibility**

- I. All candidates for all hired positions of the GCSU, including interim, must be considered GCSU constituents as per the Constitution and opted into all GCSU initiatives.

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